



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	GOVT DEGREE COLLEGE MANIKPUR, CHITRAKOOT, UTTAR PRADESH
Name of the head of the Institution	DURGESH KUMAR SHUKLA
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	05194222021
Mobile no.	9935147353
Registered Email	gdcmanikpur@gmail.com
Alternate Email	drsingh875@gmail.com
Address	SARHAT MANIKPUR CHITRAKOOT
City/Town	MANIKPUR CHITRAKOOT
State/UT	Uttar pradesh
Pincode	210208

2. Institutional Status																			
Affiliated / Constituent			Affiliated																
Type of Institution			Co-education																
Location			Rural																
Financial Status			state																
Name of the IQAC co-ordinator/Director			RISHI PRATAP SINGH																
Phone no/Alternate Phone no.			05194222021																
Mobile no.			9453370836																
Registered Email			rishi9pb@gmail.com																
Alternate Email			drbrajeshsrivastava.2013@gmail.com																
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)			https://www.gdcmanikpur.org/aboutus.php?id=56																
4. Whether Academic Calendar prepared during the year			Yes																
if yes,whether it is uploaded in the institutional website: Weblink :			https://www.gdcmanikpur.org/aboutus.php?id=47																
5. Accrediation Details																			
<table border="1"> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> <tr> <td>1</td> <td>C</td> <td>1.58</td> <td>2018</td> <td>26-Sep-2018</td> <td>25-Sep-2023</td> </tr> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.58	2018	26-Sep-2018	25-Sep-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.58	2018	26-Sep-2018	25-Sep-2023														
6. Date of Establishment of IQAC			17-Jul-2012																
7. Internal Quality Assurance System																			
<table border="1"> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> <tr> <td>maintain the flora and</td> <td>15-Aug-2017</td> <td>30</td> </tr> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	maintain the flora and	15-Aug-2017	30					
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	
maintain the flora and	15-Aug-2017	30																	

funna with the help of students in the campus	200	
installation of LED bulbs for economic energy conservation	16-Aug-2017 150	250
Indoor and outdoor sports activities along with gender equality theme	20-Nov-2017 09	180
organised yuva mahotsav for extra-curricular activities which includes rangoli,mehdi,solo acting	07-Nov-2017 07	40
establishment of departmental library	19-Sep-2017 150	200
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2017 0	0
Nil	Nil	Nil	2018 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
establishment of departmental library	

S S R submitted for college assessment.

Yuva mahotsav conducted successfully.

plantation of flora and funna has been conducted with the help of students.

removal of all heavy consuming electricity appliance and installation of energy efficient LED lights.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
organizing yuva mahotsav	Target achieved
Indoor and outdoor sports activities along with gender equality theme	Target achieved
establishment of departmental library.	Target achieved
Preparation and submission of SSR timely	Target achieved
Preparation and submission of IIQA timely	Target achieved
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Principal	19-Feb-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

17-Apr-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Learning is a continuous process , following the path of learning by doing for the current academic year . We tried to motivate students towards the goal of sustainable development . For the purpose we planned the implementation of compulsory curriculum of environment studies and human rights at undergraduate level . More motivative , effective and interesting ways. Chapter planning has been made and all chapter were equally distributed among teachers for PPT lectures, first year students of all discipline were given project, assignment on different environmental topics. Five Hundred questions were prepared for human rights and environmental studied to conduct competitive test among students, Seminar on ozone depletion etc. Effective responses were seen and most of the students spontaneously motivated towards environmental conservations, cleanliness and other related issues .

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nill	Nill	Nil	0	Nill	Nill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nill	Nill
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nill	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nill	Nill	Nill
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

Nill	Nill	Nill
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
On the basis of various parameters based on curricular activities, syllabus , administrative quality , participation in cocurricular activities , IQAC obtained the feedback from students. Students received questionnaire from IQAC consisting of question based on curriculum / syllabus, Administrative as well as co curricular activities. On the basis of questionnaire filled by students IQAC analyse these questionnaire and following suggestions were mentioned 1. To increase the no. of books in library. 2. To strengthen the departmental library. 3. To pay special attention on the compulsory subject i.e. Environmental Studies and Human Rights. 4. For all round development of college , efforts are made for funds from the government.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Nill	480	170	169
BA	Nill	561	368	365
BCom	Nill	240	31	31
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	565	Nill	11	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used
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	ICT (LMS, e-Resources)	available	Classrooms		
11	7	1	1	Nil	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The core conduct of academic development is mentoring with advancement of skill under the proper guidance of teaching staff and departmental council. The thoughtfulness and its proper execution of academic policy provide larger vision for the college student and its member. It play pivotal role in efficient development of skill and knowledge with ethical values. Seminar, debate, counselling programme and other skill development programme use to enhance the capacity of the student to the pinnacle.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
565	11	1:51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	11	3	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil
2018	Nil	Nil	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	100004/100005 /100006	YEAR	28/04/2018	28/06/2018
BSc	100001/100002 /100003	YEAR	26/03/2018	16/06/2018
BCom	100007/100008 /100009	YEAR	27/03/2018	21/06/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

On the basis of the unit test which is held twice during the entire session , the weaker / below average students are being identified . And hence special

attention is given to these students by faculty members. Thereafter remedial classes are being organized. Students are being aware about Human Rights, Socio, economical, political, cultural, environmental as well as contemporary issues. Along with the assignment, study material about the related topic is also provided by faculty members. Academic calendar and teaching plan is prepared by committee which is strictly followed by teaching faculty. A provision of extra tutorial classes is also facilitated to students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college committee composing principal and few faculty members prepares the academic calendar according to the academic calendar of the university at the beginning of the academic session. The calendar outlines the class work, internal examination and internal examination schedule. Departments have single teachers in every subject hence he or she prepares the lesson plan before the commencement of the session, indicating the topics to be covered lecture wise, including the evaluation process of the concerned subject. Which is further approved by the head of the department. Time Table committee for all three programs prepares the time table as per UGC guidelines for each subject prior to the commencement of the session. Time table is displayed on the notice board of the college. The performance of the students is assessed by the marks obtained in previous year examination, class test and seminars, oral question-answer session and by close interaction with students outside the classroom. In due course such efforts made by the teachers in each department enhance overall performance of students and ultimately prepare them for their university annual examination. It immensely contributes for the holistic growth of each student. Due to limited resources, single teacher in every subject has the whole sole responsibility of teaching and administration work as well. Since guest lecture facility is unavailable in the college due to find shortage, students are advised to use teaching methods to enhance their subject knowledge.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.gdcmanikpur.org/aboutus.php?id=57>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
100009	BCom	Nil	15	14	98
100003	BSc	Nil	57	51	89
100006	BA	Nil	130	122	94

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.gdcmanikpur.org/feedback_report.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NILL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NILL	NILL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nill	NILL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nill
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	Nill

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	0
National	Sanskrit	1	0
National	English	1	0
International	Economics	2	2
International	Chemistry	5	2
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	2

Sanskrit	2
Sociology	4
History	3
Economics	3
Botany	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILL	NILL	NILL	2017	0	NILL	Nill
NILL	NILL	NILL	2018	0	NILL	Nill
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NILL	NILL	2017	Nill	Nill	NILL
NILL	NILL	NILL	2018	Nill	Nill	NILL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	20	Nill	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NILL	NILL	Nill	Nill
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NILL	NILL	NILL	Nill
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nill	Nill	Nill	Nill	Nill
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nill	Nill	Nill	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nill	Nill	Nill	Nill	Nill	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nill	Nill	Nill	Nill
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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0	Fully	Nil	2017
0	Partially	Nil	2017
0	Fully	Nil	2018
0	Partially	Nil	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1963	677097	Nil	Nil	1963	677097
Reference Books	25	12000	Nil	Nil	25	12000
e-Books	120	Nil	Nil	Nil	120	Nil
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	6	0	2	1	0	1	3	10	0
Added	0	0	0	0	0	0	0	0	0
Total	6	0	2	1	0	1	3	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
websoft technologies	https://www.gdcmanikpur.org/aboutus.php?id=54

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The classes are regulate / accommodate according to teaching plan. There are not only organise / evaluate internal assessment in twice in a entire session, but also based it on consequences, weaker students identified. To facility of remedial classes also facilitate to such type of students. Under the aegis of "YUVA MAHOTSAV" , various types of competition organise in the month of November likewise Quiz , G.K. ,Solo Song, Rangoli , Poster , slogan , Mehandi , Debate etc. for refine inherent talent of students . For the all round development of students - Great Personality / Holy Man birth anniversary also celebrate in college premises i.e. Gandhi Jayanti , Sardar Vallabh bhai Jayanti etc. For the enhancement of overall development of students, in the month of last January / mid February cultural program "PARIMAL" organise. In the beginning of session / month of July cleanliness is ensured in entire college premises committee assure the maintenance of computer through anti - virus and other essential hardware and software . Sport materials also purchase according to requirements. There are also facilitate the facility of internet and wi -fi . To ensure availability of proper connectivity, randomly its examine time to time by faculty members.

<https://www.gdcmanikpur.org/aboutus.php?id=50>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Nill	Nill	Nill
b) International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nill	Nill	Nill	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed

2017	Nill	Nill	Nill	Nill	Nill
2018	Nill	Nill	Nill	Nill	Nill
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nill	Nill	Nill	Nill	Nill	Nill
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	Nill	0	0	0	0
2017	Nill	0	0	0	0
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Civil Services	Nill
Any Other	Nill
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100 Meter Race Girls and Boys	College	26
Shot Put Girls and Boys	College	26
Javlin Throw Boys and Girls	College	28
200 Meter Race Boys and Girls	College	16
400 Meter Race Boys and Girls	College	14
1500 Meter Race Boys	College	8
800 Meter Race Boys	College	6

Long Jump Boys and Girls	College	28
High Jump Boys	College	14
3000 Meter Race Boys	College	8
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nill	National	Nill	Nill	Nill	Nill
2017	Nill	Internat ional	Nill	Nill	Nill	Nill
2018	Nill	National	Nill	Nill	Nill	Nill
2018	Nill	Internat ional	Nill	Nill	Nill	Nill

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

It assured that class monitor play a vital role for all round development of college . Class monitor will not only represent the entire class but also they will communicate the academic / administrative issues to Principal / other faculty members time to time . To enhanced the number of books in departmental library for the disbursement of students. "ECO GIRLS" (Environmental and Cultural Organisation of Girls at College Level) wing plays a vital role for plastic free campus as well as environmental awareness task. The importance of cleanliness in daily life promptly focused with the active participation of students under " SWACHHATA PAKHWARA". In the beginning of the session / month ofj July -August class monitor nominated / unanimous ground. In the month of February with the active participation of students, Annual cultural programme "PARIMAL" I s organised every year to refine inherent talent of students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1 IQAC play most important role in developing the interdisciplinary coordination by conducting the meeting among institutional head, Principal, various HOD and other academic staff . The Core content of this is to ensure optimum utilisation of available resources with full rationality and proximity. Since the College is a government institution hence the autonomy which is delegated to the departments or units are in accordance to government norms and directions, issued by the department of higher education. To ensure the Institution's development, implementation and continuous improvement: The leadership includes the Principal as the Head of the Institution, the members of the committees which include the faculty members of all departments. Periodical meetings of the 29 committees and frequent interactions with the Staff members and Students' Representatives ensure the Institution's development, implementation and continuous improvement. The institution is always open to discussion with the teaching and non teaching staff which, in turn, encourages the involvement of the staff for the improvement of the effectiveness and efficiency of the institutional process. The Colleges IQAC conducts regular meetings composing principal and academic and non academic staff for review and improvement. The various committees meeting are 1. Committee for counseling 2. Library Committee 3. Anti ragging committee 4. Examination Committee 5. Student grievance redressal cell 6. College magazine committee 7. Alumni association student committee 8. Women cell 9. Committee for SC, ST, OBC and Minorities Scholarship 10. Expression, knowledge and Skill development Committee 11. College development Committee 12. Admission Committee 13. Time table Committee 14. Income tax Committee 15. National social service and Rovers Ranger Committee 16. Environment conservation and trees plantation Committee 17. College Development Committee 18. Purchasing Committee 19. College cultural Committee 20. Student Welfare Committee 21. Swachhta Committee 22. Internal Grievance and redressal Committee 23. Committees for different categories (SC, ST, OBC and Minority) The coordinator of the committee has freedom to carry out the work within the institutional normative structure. The students are encouraged to participate in various extracurricular activities like debates, lectures etc. to improve their communication skills and which is helpful in their confidence building.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Internal Assessment Test are conducted and being evaluated to watch the development of the students. Institution follows the University norms and guidelines for conducting examination at U.G. Level. A separate examination committee is formed for conducting internal examination in the institution. The committee ensures that there should be no use of unfair means in the examination. Flying squad visits and takes rounds from time to time in the examination rooms. The evaluation

	<p>reforms of the university are followed in the best of the spirit. Whenever class tests and Unit tests are taken the results of the students performance/awards are shown to the students to encourage them or counsel them for better future performance. The institution has followed the improved examination system as prescribed by the BUNDELKHAND UNIVERSITY, JHANSI</p>
Research and Development	<p>Faculty members are motivated to publish their research papers in reputed national and international journals and to attend conferences and seminars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library provides an easy access to students and staff members. The library building is enabled with Wifi facility. The college committee is continuously monitoring the maintenance of academic infrastructure and facilities.</p>
Human Resource Management	<p>The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to avail career advancement schemes. For performance assessment of teachers, student's feedback analysis is done regularly. College provides a healthy environment, transparency in working and encourages a spirit of unity among the staff members.</p>
Admission of Students	<p>The college publishes information brochure with the application form which gives complete information about the college in a nutshell. Admission process is very transparent. It is given on merit basis strictly in accordance with reservation policies of the state government.</p>
Curriculum Development	<p>The College being affiliated to BUNDELKHAND UNIVERSITY, JHANSI, follows the curriculum prescribed by B.U.Jhansi.</p>
Teaching and Learning	<p>Outcome based education method has been followed. Creation of learning environment in classes which includes critical thinking, case analysis and creativity. Group discussions are a part of stimulation exercise helping the students to clear their doubts.</p> <p>Teachers are encouraged to keep themselves updated with the latest knowledge and developments in their subjects by attending and actively participating in seminars, conferences,</p>

	workshops etc
Industry Interaction / Collaboration	NA

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Use EMail,college website in operational mode,whatsapp groups created by Principal and Teachers which includes students,parents,alumni etc. staff statement in eformate(in MS WORD), AISHE portal online submission
Student Admission and Support	Online student admission system,online scholarship system as prescribed by UP State Governmen
Finance and Accounts	online budget allocation,online salary disposal,online payment through UP Treasury,
Examination	Online Examination Form submission

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NILL	NILL	NILL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NILL	NILL	Nill	Nill	Nill	Nill
2018	NILL	NILL	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGCHuman Resource Development Centre,AU,	3	24/10/2017	20/11/2017	28

**ORIENTATION
PROGRAMME**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Duty Leave for attending Seminars,Worksh ops,Refresher,Orientation ,Career Advancement Program, Medical leave,Medical reimbursement,Group Insurance Scheme	Medical leave,Medical reimbursement,Group Insurance Scheme	Remedial classes,Extra Classes for Compulsory subjects i.e. Human Rights and Environmental Studies

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

There is audit and account committee which monitors the financial issues of the college. There is maintenance of stock register, where the record of items purchased and actual expenditure is maintained. Annual physical verification of the library books, furniture, stocks, computers, etc. is done by the faculty members of the college in compliance with the order of the head of the institution every year. Annual audit of all the stock registers is done by the concerned committee members. External audit is conducted by U.P. Directorate Higher Education Department. The last audit by U.P. Directorate Higher Education Department was for covering the period 2006 to 2008 and internal audit takes place every year during MarchApril by concerned internal Committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NILL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NILL	Yes	IQAC
Administrative	Yes	DHE UP	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parents' teachers' association meeting has been conducted periodically to know about the students' progress. The meeting is a platform to offer suggestions for further improvement and development of the students. The parents get an opportunity to interact with the faculty advisors and heads of the departments to know about their wards performance and study.

6.5.3 – Development programmes for support staff (at least three)

No such development programme for support staff has been organised in the college.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Accreditation is in Process.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	establishment of departmental library	09/08/2017	16/08/2017	28/02/2018	250
2017	organised yuva mahotsav for extra-curricular activities which includes ran goli, mehdi, solo acting	09/08/2017	07/11/2017	14/11/2017	175
2017	Indoor and outdoor sports activities along with gender equality theme	18/12/2017	20/11/2017	28/11/2017	145
2017	installation of LED bulbs for economic energy conservation	09/08/2017	01/09/2017	20/12/2017	2
2017	maintain the flora and funna	09/08/2017	21/11/2017	28/02/2018	15

with the
help of
students in
the campus

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NILL	Nill	Nill	Nill	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Trying to establish Solar Power System.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1
Ramp/Rails	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nill	Nill	Nill	Nill	Nill	Nill	Nill
2018	Nill	Nill	Nill	Nill	Nill	Nill	Nill

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nill	Nill	nill

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Organising PARIMAL 2018	27/01/2018	27/01/2018	125
Promotion of ECO GIRLS	15/09/2017	15/03/2018	15
Organising Yuwa Mahotsava	07/11/2017	14/11/2017	145

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free College Campus. 3. Intensive Plantation . 4. LED 5. Eco Girls

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices- Developing ideal environment of education and ensure all-round growth by the help of socio-economic and cultural activities. We had established eco-girl organization with perfect up gradation of environmental awareness within the campus as well as outside the campus with proximity. It helps in establishing new standards of environmental balance, polythene free campus and also play a pivotal role in college development and society. Cultural program such as yuva mahotsav, seminar debates, quiz, and other program to create awareness with gender equality and prosperity among the various aspect of organization . Enhancing the presentation quality and increase self confidence by providing an ideal platform to nourish them for futuristic challenges by the mean of debates and other programs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.gdcmanikpur.org/aboutus.php?id=51>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Thought process of entire education system is the upliftment of mental standard of student by providing them conducive environment within and outside the college campus. It promote the imagination power with perfect compliance of ethical standards of moral education and systematic learning, it create cosmopolitan culture with high moral values and develop a sense of awareness for environment protection ,upliftment of backward and poor people and helps for developing ideal citizen for the society. Arrangement of socio cultural programme properly blended with ability and skill with the modern thoughts which leads the students to have their allround development

Provide the weblink of the institution

<https://www.gdcmanikpur.org/aboutus.php?id=52>

8. Future Plans of Actions for Next Academic Year

After passing an era of constant up gradation the college has vast opportunities to become greatest icon to this "PATHA" area, where education backwardness is very common. Considering this following point has been initiated by the institute as a future plan in the coming year: 1- Technical up gradation of the organization and getting certification accomplished from NAAC. 2- Formulation of integrated library with full stock of enriched literature and other services. 3- Provide supportive supervision to all the faculty members by making them more techno- savy and increase their efficiency and productivity to its pinnacle. 4- Conducting the self assessment quiz among the students helping them to distribute the syllabus and study them in more comprehensive and specific manner. 5- Ensure ragging free environment with gender equality without any discrimination at all and students are provided harmonious environment so that they can achieve their apex level of education . 6- Update the student with latest development at university level education conducting seminar on regular basis in coordination with other colleges, UPRTOU, university of Allahabad and IGNOU.